



2022

TRAINING

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Introduction

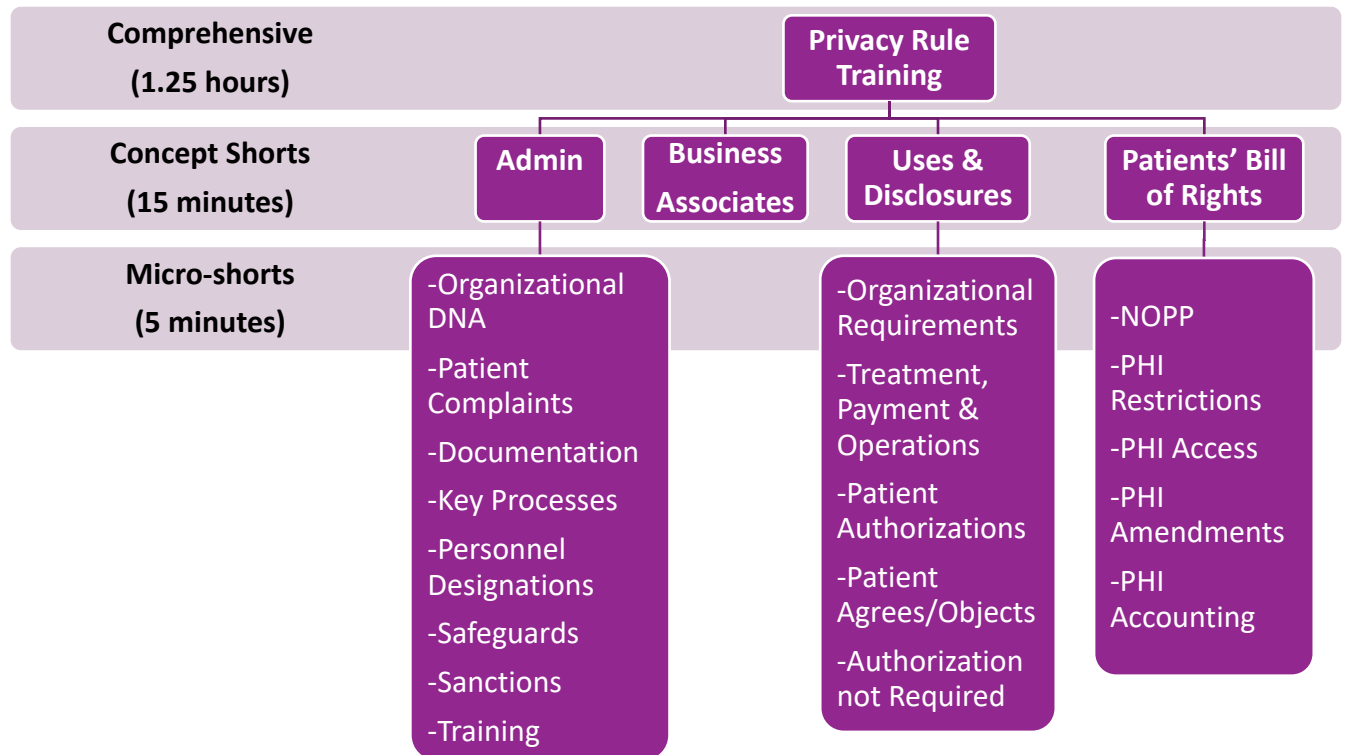
Our training is the most comprehensive training in the HIPAA compliance space. This Datasheet illustrates our offering at a glance so that you, our customer, can quickly find the training you need. Our training is described below broken down by the Rules: (1) the HIPAA Privacy Rule; (2) the HIPAA Security Rule; and the HIPAA Breach Notification Rule as well as other topics. We also discuss our Audit Training Products and our Specialty Training Products. Each training module is located in the DOCS/Training folder within Expresso[®]. Over that past decade we have trained, through our FREE newsletters and webinars, thousands in the correct application of the Rules. That experience has found its way into our Training Products, which standing alone, comprise a compelling reason to purchase our Subscription Plan. We've got you covered for HIPAA training.

Core Training

Our Core HIPAA training is intended to deliver a comprehensive training curriculum for staff members across all levels of the organization. With over 43 training videos, and growing, our training products help you get your staff up to speed quickly and effectively. There is simply nothing more mission critical than adequately trained staff. Reliance on the “feel good” training covered entities and business associates historically engaged in no longer suffices. All relevant stakeholders including, but not limited to, management, clinicians, administrative staff, health information technologists and compliance professionals need to understand, and become well-grounded in, HIPAA regulatory fundamentals.

Privacy Rule

Our Privacy Rule training provides complete coverage of the Rule broken down into the following sections: (1) Uses & Disclosures (Sections 164.502 – 164.514); (2) Patients' Bill of Rights (Sections 164.520 – 164.528); and Administrative Requirements (Section 164.530). Descriptions and names of the PowerPoint and MP4 Video files in Expresso DOCS are shown below.



PRIVACY RULE TRAINING

Privacy Rule under HITECH Training Video v2

ADMIN

Concept Short Admin
Rule?

What are the Administrative Requirements under the Privacy

MS Org DNA

Why do you need to change your compliance DNA?

MS Complaints 530

Accepting patient complaints under the Privacy Rule?

MS Documentation 530

How long must you keep HIPAA documentation?

MS KP 530

What are the Key Processes to document under the Privacy Rule?

MS No Waiver 530

Can a patient's rights be waived under the Privacy Rule?

MS Personal Designation 530

What is the designation requirement under the Privacy Rule?

MS Safeguards 530

What is the safeguards requirement of the Privacy Rule?

MS Mitigation 530

What is the duty to mitigate under the Privacy Rule?

MS Sanctions 530

What are the Sanction Requirements under the Privacy Rule?

MS Training 530

What are the Training Requirements under the Privacy Rule?

BUSINESS ASSOCIATES

Concept Short Business Associates Privacy Rule Business Associates

USES & DISCLOSURES

Concept Short U&D
MS U&D TPO 506
MS U&D AUTH 508

What does the Privacy Rule require for Uses and Disclosures?
What are allowed and default uses & disclosures?
What are Privacy Rule's Authorization requirements?

MS U&D Agree Object 510
MS Public Policy 512

What is a patient's opportunity to "agree or object?"
Requirements where the patient can't agree/object?

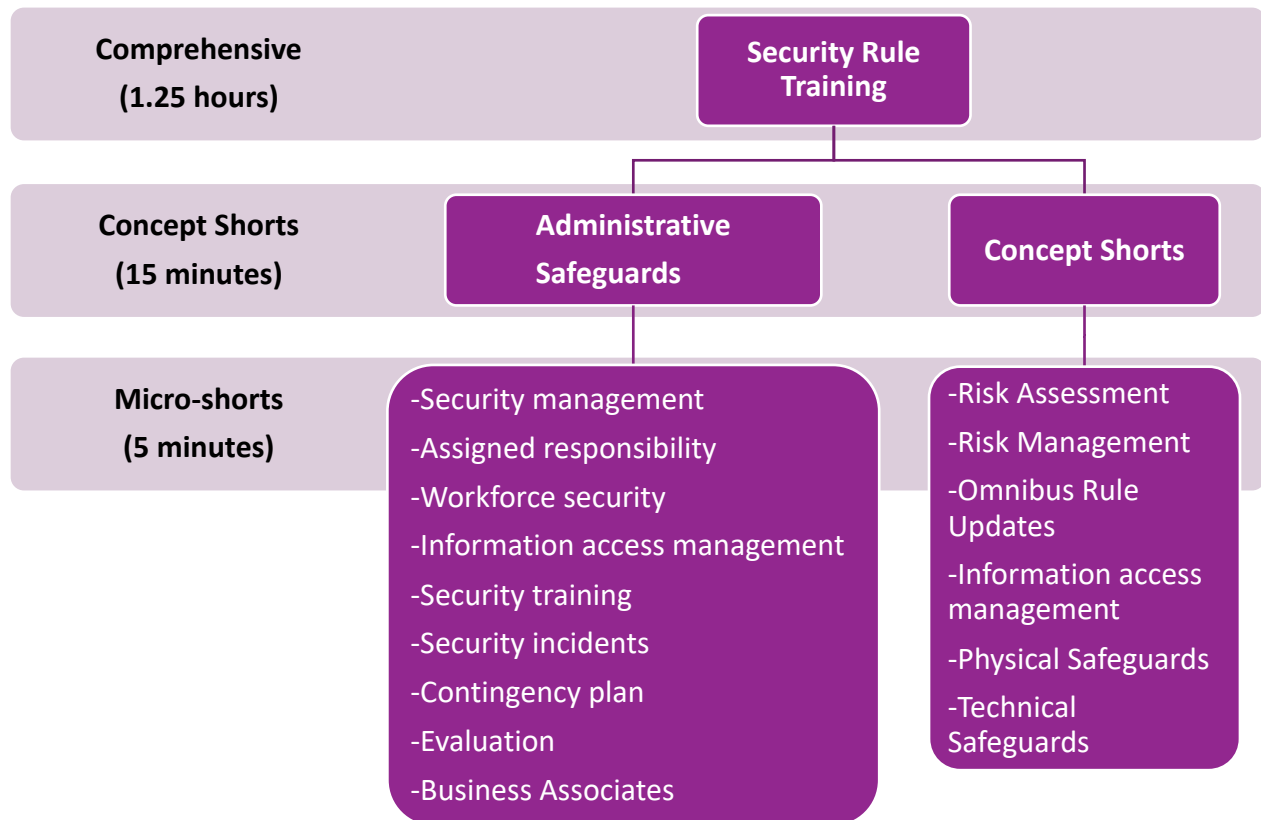
PATIENTS' BILL OF RIGHTS

Concept Short PBR
MS NOPP (PBR 520)
MS PHI Restrictions (PBR 522)
privacy of PHI?
MS PHI Access (PBR 524)
MS PHI Amendments (PBR 526)
MS PHI Accounting (PBR 528)
disclosures of PHI?

What is the Patient's Bill of Rights under the Privacy Rule?
What are the Notice of Privacy Practices Requirements?
What is the patient's rights with respect to requesting
What is the patient's rights to access PHI?
What is the patient's right to amend PHI?
What is the patient's right for an accounting of

Security Rule

Our Security Rule training provides complete coverage of the Rule broken down into the following sections: (1) the Administrative Safeguards; (2) the Technical Safeguards; and (3) the Physical Safeguards. Descriptions and names of the PowerPoint and MP4 Video files in Espresso DOCS are shown below.



SECURITY RULE TRAINING

HITECH Security Rule Training v2
 Concept Short Security Rule AS

Security Rule Training
 What are the Security Rule's Administrative Safeguards?

SAFEGUARDS

MS Security Rule General Principles
 MS SR Tech Std 1
 MS SR Tech Std 2
 MS SR Tech Std 3
 MS SR Tech Std 4

 MS SR Tech Std 5

 MS SR Tech Std 6
 MS SR Tech Std 7
 MS SR Tech Std 8
 MS SR Bus Std 1

What are the Security Rule's General Principles?
 What is the Security Rule standard for Security Management?
 What is the Security Rule standard for Assignment of Responsibility?
 What is the Security Rule standard for Workforce Security?
 What is the Security Rule standard for Information Access Management?
 What is the Security Rule standard for Security Awareness & Training?
 What is the Security Rule standard for Security Incident Procedures?
 What is the Security Rule standard for a Contingency Plan?
 What is the Security Rule standard for Self-Evaluation?
 What does the Security Rule say about Business Associates?

CONCEPT SHORTS

SR Concept RA

What comprises a HIPAA Risk Assessment?

SR Concept RM

What does the Security Rule mean by Risk Management?

Concept Short Omnibus Rule Update

What are the Security Rule's Omnibus Rule Updates?

Physical Safeguards CS

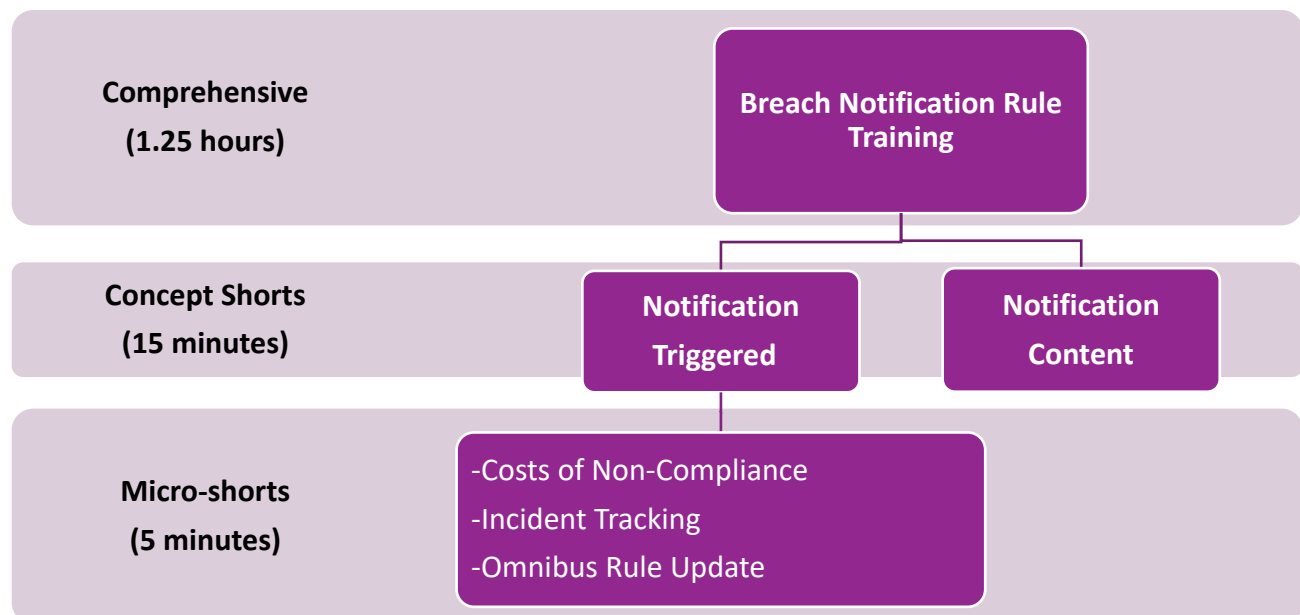
What are the Security Rule's Physical Safeguards?

Technical Safeguards CS

What are the Security Rule's Technical Safeguards?

Breach Notification Rule

Our Breach Notification training provides complete coverage of the Rule broken down into the following sections: (1) when Breach Notification is triggered; and (2) the Content required in a Breach Notice. Descriptions and names of the PowerPoint and MP4 Video files in Espresso DOCS are shown below.



BREACH NOTIFICATION TRAINING

BreachNotification_Training_v2

Breach Notification Rule Training

BA Breach Notification Triggered CS

Breach Notification & Business Associates?

Breach Notification Triggered CS

When is Breach Notification Triggered?

Notification Content CS

Breach Notification Content & other Requirements?

MS Costs of Non-Compliance

Breach Notification cost of non-compliance?

MS Incident Tracking

How should Incidents be tracked?

MS Omnibus Rule Update

Breach Notification Omnibus Rule Updates?

Specialty Training

In addition to our Core Training, our Subscription Plan has the following specialty training available:

- (1) Risk Management: Risk Management discusses the necessary rules for mediation of High Risks.
- (2) Risk Assessment: Risk Assessments discuss the process of performing an assessment as well as capturing the Checklist “key” for remediation purposes.
- (3) Audit Preparation: Our Audit Preparation tool demonstrates which tools are available for each regulation performed by OCR.
- (4) Omnibus Rule: The Omnibus Rule provides descriptive information regarding its regulations when promulgated.
- (5) HITECH Act: The HITECH Act provides descriptive information regarding its rules when promulgated.
- (6) Social Media: describes facts and concerns about uses of Social Media in Healthcare.
- (7) Cloud: The Cloud module discusses special considerations for EHRs on the cloud regarding backups, recovery, etc.
- (8) Mobile: The Mobile Video describes proper care of mobile devices to avoid Breaches.
- (9) Agile Methodology: Our Agile Methodology is discussed in detail as a process to rapidly obtain closure on Assessments.
- (10) Phishing and Ransomware: Our Phishing and Ransomware video provides information to avoid litigation, breaches, etc.
- (11) Privacy and Security Rule Training for Clinicians: This video is generally viewed by not only Clinicians but also staff to advise on proper procedures to remain in compliance.
- (12) 42 CFR: Covers the entire set of regulations.
- (13) Business Associate Training: This video describes and informs Business Associates of their responsibilities related to ePHI.
- (14) Security Objects Inventory: This video describes the type of information that should be kept in your Security Objects library and why.
- (15) Agile Compliance Training: Agile Training educates clients on the power of iteration rather than awaiting perfection in your Risk Assessment and Remediation.
- (16) Cybersecurity Training provides insight into techniques to avoid cybersecurity attacks.
- (17) Other training